



How to Transfer eBooks to a Nook

How eBook Lending Works

- eBooks work like normal library books. We have a “copy” of each book. When that copy is checked out, the status for the book will read “place request” indicating that you need to wait for the previous person to finish reading it.
- If a copy is available, you will be able to add it to your cart, check out and download the book.
- eBooks automatically expire after 14 days. However, you may check them back in early if you wish.
- You may have 10 items out from Overdrive at any time. This includes eBooks and audio books.

Instructions in Brief

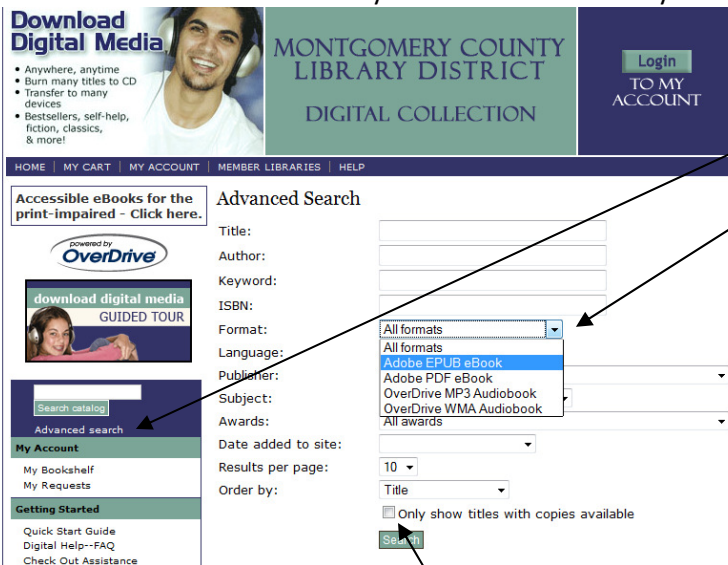
1. Click on the link to Overdrive on UDPL’s web site.
2. Install Adobe Digital Editions from Overdrive.
3. Activate Adobe Digital Editions with an Adobe ID.
4. Connect your Nook. Activate it with the same Adobe ID.
5. Check out a book on Overdrive. Download it to Adobe Digital Editions.
6. Drag and drop the book on to your Nook.
7. In your Nook, go to “My Library” and then to “My Documents”
8. Read your new book!

Step 1: Set your Computer to work with our eBook provider, Overdrive

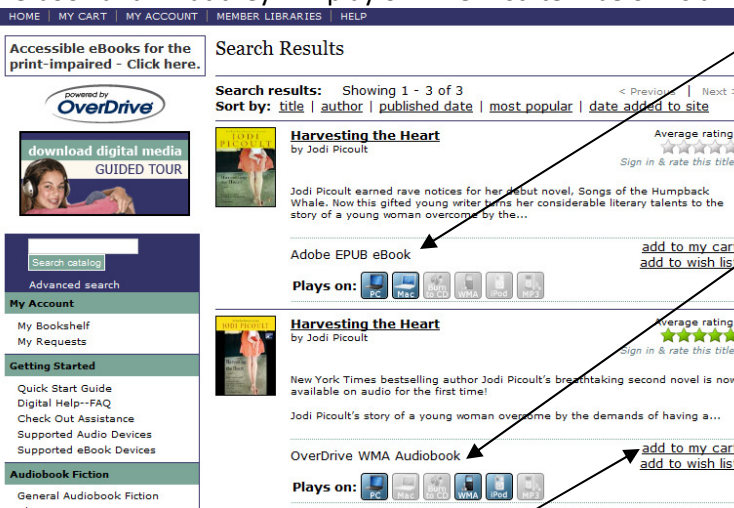
1. Go to our library homepage: www.upperdublinlibrary.org
2. On the left-hand side under 24/7 resources, click on “Overdrive Audio Books & eBooks”.
3. On the Overdrive page, scroll down to the bottom. On the left-hand side under Software Downloads, click on Adobe® Digital Editions.
4. Download and install Adobe Digital Editions. This software requires Flash.
5. Open up Adobe Digital Editions. It will ask you to activate your software with an Adobe ID.
6. If you create an Adobe ID:
 - a. You may download the book to more than one computer as long as the computers all use the same Adobe ID. (Up to 6 computers can be activated using one Adobe ID.)
 - b. You can transfer your eBooks only to Nooks that are using the same Adobe ID.
7. If you decide to continue anonymously:
 - a. **You will not be able to transfer eBooks to your Nook!**
 - b. You may only download to one computer.
 - c. You can activate an Adobe ID at any time. However, you may lose the rights to see any eBooks that were downloaded previously.
8. We recommend that you create an Adobe ID. Follow the steps to do so.
9. Activate your Nook by plugging it into your computer with Adobe Digital Editions open.
10. Adobe Digital Editions will detect your Nook and ask to activate it using the same Adobe ID as your copy of Adobe Digital Editions. Follow the prompts. (It may take a few minutes for Digital Editions to see your Nook.)

Checking out eBooks on Overdrive

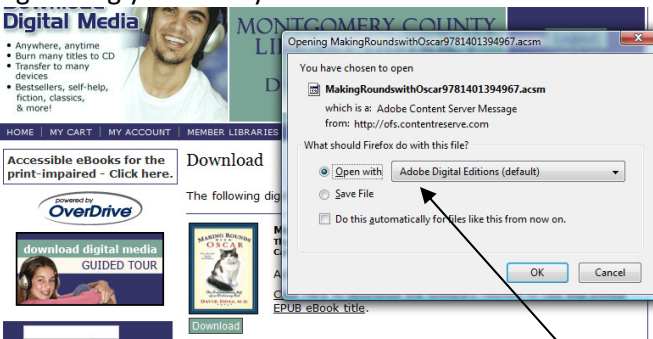
1. Go to our Library home page (www.upperdublinlibrary.org) and click on the link for Overdrive under 24/7 resources.
2. Search for eBooks. You can limit your search to eBooks by click on the Advanced Search:



3. You may also limit to available copies.
4. In a general search, eBooks will be mixed in with audio books. You can tell the difference by checking the type of the book and what they will play on. The first item below is an eBook. The second is an audio book.



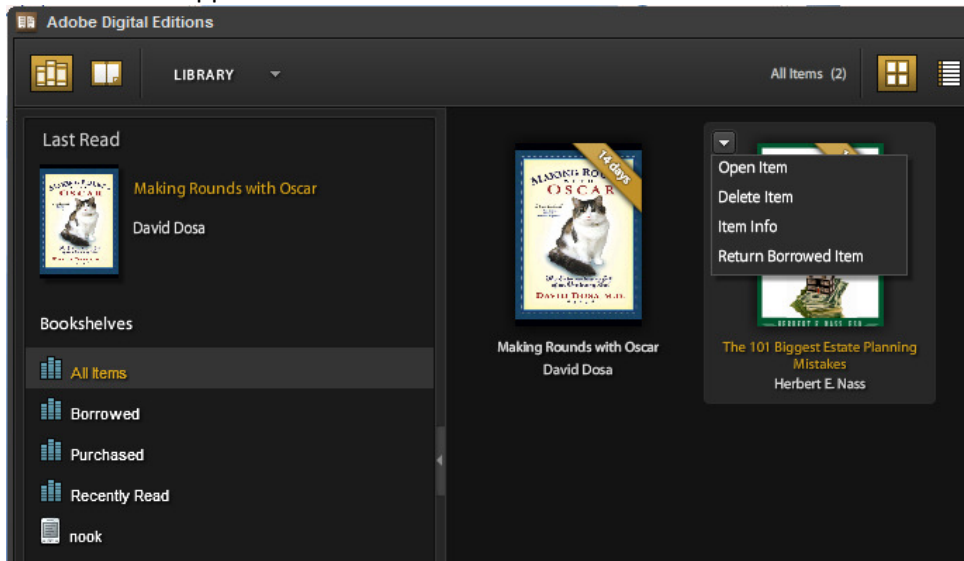
5. To check out a book, click "add to my cart".
6. Login using your library barcode number. Proceed to Checkout. Confirm checkout.



7. Click Download. Open with Adobe Digital Editions.

Getting your eBook on to your Nook

1. Open up Adobe Digital Editions.
2. Plug in your Nook. If you have not previously set it up, Adobe Digital Editions will ask to register your Nook using the same Adobe ID as your Digital Editions.
3. Your Nook will appear on the left under Bookshelves.



4. To transfer your eBook to the Nook, click on your previously downloaded eBooks (see previous page) and drag them to the Nook icon. The book will transfer.
5. Unplug your Nook.
6. To find your new eBook, go to My Library.
7. On the touch screen, scroll up until you see My Documents.
8. Your new book will be in My Documents.
9. Enjoy!

How to return items early

1. To return an item early so you may check out another, hover your mouse over the book in Adobe Digital Editions.
2. Click on the Item Options arrow.
3. Click on Return Borrowed Item.

What to do when your book expires

1. When your license to view the eBook expires, you will not be able to read it any more. However, the data for the eBook will stay on your computer & Nook until you delete it.
2. To delete from Adobe Digital Editions, click on the Item Options arrow over the book title.
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5. Click the Item Options arrow over each book and then click Delete Item.